



Public Health
Prevent. Promote. Protect.

Hancock County Health Department

Division of Environmental Health

671 Wabash Avenue

Carthage, Illinois 62321

(217) 357-2171

Email: administrator@hchd1.org

Guidelines for Selling Baked Goods



1. Do I need a permit for my group's bake sale?

No, you do not need a permit (as long as your sale is a one-time event).

2. What type of item can we sell?

You can sell non-potentially hazardous items such as: cookies, brownies, fruit pies, cakes, breads and breakfast-type rolls.

3. Are there any items we cannot sell?

You cannot sell potentially hazardous items such as: pumpkin pies, sweet potato pies, cream pies, meringue pies, cream filled pastries, etc.

4. How should we display the baked goods?

Individually pre-wrap them (plastic wrap, plastic bags, etc.). Don't have open foods on the tables – everything must be packaged.

5. Do we need to label the items, and if so, what should be on the labels?

Yes, you need to label the items. The labels should include what the item is and the bakers initials (example: Cinnamon Rolls JD). On a separate index card, state what the item is, the ingredients in decreasing amounts, the baker's full name, along with the baker's address and phone number. This will help Public Health trace the baked goods (in case of illness or injury), or help inform customers in case they have food allergies. We suggest the person in charge of the bake sale also have a copy of all the ingredient cards. See examples below.

6. What if a brownie, cake or cookie mix is used?

On the ingredient card, list the baker's full name, address & phone number. Attach the ingredient information panel from the box (including any added ingredients like eggs, oil, nuts, etc.)

7. Are there any other Do's and Don't's?

Mostly common sense – no eating, drinking, or smoking in the area. Wash hands after using the restroom.

8. If I have any questions, whom should I call?

Contact the Hancock County Health Department at (217)357-2171

Cinnamon Rolls

Flour, sugar, butter, eggs, milk, yeast, cinnamon and salt.

JD = Jane Doe 555-1234
123 Some Street, Home, IL

Brownies

Betty Crocker mix (see attached ingredient panel)

SB = Sue Brown 555-1111
100 Main St, Anywhere, IL

