

Hancock County Health Department

Meeting Minutes
Thursday, April 28, 2016

Opening

The regular meeting of the Hancock County Health Department was called to order at 5:33 pm on Thursday, April 28, 2016, in Carthage Il. by Nancy Krekel.

Present:

Karen Andrews
Andy Bastert
Karen Beeler
Nancy Krekel
Edward Owen

Dale Quimby
Jeanne Schell
L. Joe Smith
Mark Strope
Denise Yuskis

Absent: Monica Crim

Others Present: Amy McCallister, Administrator and Tasha Speers, Director of Finance

Approval of Minutes:

Board Minutes for the Thursday, January, 2016 meeting were read. A motion to approve the minutes was made by J. Schell with K. Andrews seconding. Motion was carried.

Reports:

Fiscal Report:

Fiscal Report-Hancock County Health Department

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Reports Provided: Cash Flow Statement, Aged Payable and Checks Written

Summary:

1. We have made changes to numerous accounts in order to save money.
 - a. Frontier—lines have been reduced from 19 to 12
 - b. Touchtone—we have eliminated and rolled our long distance service to Frontier
 - c. PO Box has been eliminated
 - d. Further cutbacks on paper
 - e. The elimination of two staff members
2. Cash Flow Report— For the month of April it does show an increase in cash but this is mainly due from us borrowing money from the County.
3. Aged Payables— The aged payables have increased due to lack of funds.
4. Checks Written—Information report to make sure the Board has knowledge of all checks written.
5. Income Statement— For the month of March we had more expenses than revenue. For the

month of April we had more revenue than expenses. This extra revenue is from the money borrowed from the County. Financially the Health Department is not as stable as one would like due to the lack of payment from the State. I do believe that we have tightened the belt so to speak as much as possible. We have had the extra expense of the vacation payout for retiring and dismissed employees that has put further strain on our bank account. We continue to move forward and look for any other avenues for revenue and anything else that can be cut from our everyday operations. We are optimistic that the changes we have made will make a positive difference in the near future.

Administrator' s Report

Ada and I will be presenting the joint Community Health Needs Assessment from the hospital and health department at the 2016 Integrated Public Health and Healthcare System Preparedness Summit in Schaumburg in June. Review of our quarterly reports We are beginning to receive grant applications for FY' 2017. We will carefully review the grants and decide how we should proceed with them for the states upcoming fiscal year I attended a CIRMA HR Training in Springfield at the end of March. The training was informative and helpful. I will be reviewing the information with Stephanie from the Treasurer' s Office. We will then update the other county department heads. Donna, the CIRMA representative, is reviewing our handbook. -Ameren is requiring us to move our satellite dish on the roof of the building because it is too close to service lines.

A motion was made by M. Strobe to approve the Fiscal and Administrative reports with a second from K. Andrews. Motion was carried.

Unfinished Business: None.

New Business:

A recommendation of Board of Health Members to the County Board was presented. The members; Nancy Krekel, Dale Quimby, L. Joe Smith, and M. Strobe were nominated to retain their positions. The motion to approve was made by J. Schell with a second by K. Andrews. The motion carried.

There was an adjustment of the signers on the HCHD Bank Account. Karen Grunewald was removed and Tasha Spears was added.

The Board members reviewed Closed Session Meeting Minutes for January 15, 2015 and January 28, 2016 sessions. A. Bastert made a motion to approve the minutes with a second from D. Yuskis. The motion carried.

Public Comment: There was no public comment

Closed Session: No Closed Session

Adjournment:

A motion to adjourn the meeting at 6:00 pm was made by K. Beeler and seconded by D. Yuskis. Motion carried.

Next Scheduled Meeting: July 28, 2016 at 5:30 pm.



Nancy Krekel, Board of Health President

DENISE A. YUSKIS SECRETARY