

Hancock County Health Department  
Board Meeting Minutes  
Thursday, November 20, 2014

**Board Members Present:** Jeanne Schell Edward Owen  
Denise Yuskis Mark Strope, MD  
Monica Crim, APN Andy Bastert  
Nancy Krekel

**Board Members Absent:** Karen Beeler Karen Andrews, ATTY  
L. Joe Smith, MD Dale Quimby, DDS

**Others Present:** Amy McCallister, Administrator

Board President Nancy Krekel called the meeting to order at 5:36pm.

**Board Minutes:**

Board minutes for the October 16, 2014 meeting was read. **A motion** to approve the minutes was made by A. Bastert with M. Strope seconding. Motion carried.

**Reports:**

*Fiscal:* Amy McCallister presented Mokihana Jensen's financial report to the board since she was not in attendance at the meeting. There was a net decrease in cash for this last month due to continuing to pay down Payables as much as possible. As you can see the A/P was decreased by over \$10,000 and more of the Telehealth loan was paid. We expensed only \$2885 less than was brought in as income which is a significantly lower number than it was this time last year. As mention earlier, aged payables reduced by another \$10,000 besides payroll and other current bills that were paid this past month. Obviously expenses have been reduced significantly and income stream is more steady. By next year at this time we hope this number is the same or higher. We recently completed a Freedom Of Information Act (FOIA) request that was very cumbersome. The request was for all payments made to all vendors for the years 2010-2013. Unfortunately, the Peachtree program only went back through 2012 so we had to manually recreate 2 years worth of information from bank statements. It took about 2 weeks to pull together all the information and put it in the format they requested. We finally completed it on Wednesday of last week and submitted the document to the requestor. There were over 7000 transactions that required payment information including the department that it came out of and a description of what the payment was used to purchase. We will be switching over to the new Peachtree system on December 1<sup>st</sup>.

*Administrative:* Amy McCallister presented to the board the administrative report. Amy discussed. Maureen wrote a grant to the Keokuk Area Community Foundation has awarded the Hancock County Health and Wellness Coalition. Melita and Christal are attending their award event tonight for us. The McDonough County Health Department has hired the In Person Counselor (IPC) as of late last week. The IPC is at training this week. We are currently working equipment needs, scheduling, outreach events, etc. between the two agencies. The Health Department and Memorial Hospital met about Ebola preparedness. After our meeting we sent an email invitation out to other agencies within the county to discuss Ebola preparedness and emergency preparedness in general for the county. We will be holding quarterly county partner's meeting to discuss emergency preparedness and to help meet our public health emergency preparedness grant deliverables. The County Board approved their budget at their last meeting and Amy discussed that with the board of health.

**A motion** to approve the reports was made by M. Strope with D. Yuskis seconding. Motion carried.

**Unfinished Business:**

**New Business:**

*Board of Health Committees:* The board discussed the committees and they are as follows:

<u>Finance Committee</u>	<u>Personnel Committee</u>	<u>By-Laws Committee</u>	<u>Nominating Committee</u>
A. Bastert	A. Bastert	K. Andrews	K. Beeler
D. Quimby	M. Crim	J. Schell	M. Strobe
L. Smith	D. Yuskis	D. Quimby	D. Yuskis
M. Crim	J. Schell	E. Owens	E. Owens

**A motion** to approve the board of health’s committees was made by A. Bastert with E. Owens seconding. Motion carried.

*Board of Health Officer Elections:* The board discussed officers and they are as follows:

**President-** N. Krekel    **Vice-President-** E. Owens    **Treasurer-** A. Bastert    **Secretary-** D. Yuskis

**A motion** to approve the board of health’s officers was made by M. Strobe with J. Schell seconding. Motion carried.

The Community Health Needs Assessment Presentation with the Memorial Hospital Board and the Hancock County Board of Health will immediately follow tonight’s meeting.

**Adjournment:**

**A motion** to adjourn the meeting at 5:48 pm was made by A. Bastert with M. Strobe seconding. Motion carried.

**Next Scheduled Board Meeting:**      **December 18, 2014 at 5:30pm.**

Nancy Krekel  
Nancy Krekel, President

12-18-14  
Date