

Hancock County Health Department
Board Meeting Minutes
July 18, 2013

Board Members Present: Deb Althide Dale Quimby, D.D.S.
Karen Andrews Jeanne Schell
Andy Bastert Denise Yuskis
Ed Owen Mark Strobe, M.D.

Board Members Absent: Nancy Krekel L. Joe Smith, M.D.

Others Present: Maureen Crawford, Interim Administrator

The board meeting was called to order at 5:35pm by E. Owen, Board President.

Minutes and Reports: The minutes from the June 20, 2013, regular scheduled board meeting were read. A correction was made to the 'Board Members Present'. D. Yuskis name was inadvertently omitted. A motion to approve the minutes was made by A. Bastert with M. Strobe seconding. Motion carried.

Reports: Interim Administrator, Maureen Crawford, gave the financial report. S. McElroy is assisting with finances. It was noted on the financial report that the real estate taxes had been received in the amount of \$175,437.28. K. Andrews made a motion to approve the financial report with M. Strobe seconding. Roll call vote was held: 7 Yea; 0 Nay; 2 Absent. Motion carried.

Finance Director: M. Crawford reported that Mokihana Jensen had been hired to fill the finance director position. She will work 21-24 hours a week with a salary of \$17.50 per hour. She'll be at the Health Department three days a week.

Medical Biller/Coder: M. Crawford also reported that Carolyn Hansen had been hired as the Medical Biller/Coder. She will start July 29, 2013, and will work a 32½ week at \$12.50 per hour.

L.E.H.P. Department: M. Crawford reported that Jeff Bennett, Director of L.E.H.P., is scheduled to return to work July 29, 2013, from an extended medical leave. Adams County has been covering one day a week and will continue until Jeff's return.

Wellness Clinic: M. Crawford reported there has been more traffic in the Wellness Clinic. There will not be a provider in the clinic next week. Amber Rector, who is a provider, is scheduled to return July 29, 2013.

Phone System: M. Crawford reported that the phone system would be returning to human voice answering, since there have been problems with the current automated system.

Health and Wellness Coalition Application: M. Crawford reported that the Hancock County Health and Wellness Coalition initiated a new application and approval procedure with new guidelines. This application is used when there is money needed for an indigent patient. There was a motion by M. Strobe with J. Schell seconding to approve the Health and Wellness Coalition policy for six months. Roll call vote was held: 7 Yea; 0 Nay; 2 Absent. Motion Carried.

Executive Session: A motion to enter Executive Session at 5:55pm was made by D. Althide with J. Schell seconding. Motion carried.

Exit Executive Session: A motion to exit executive session at 6:55pm was made by M. Strobe with D. Quimby seconding. Motion carried.

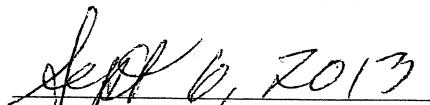
Administrator Interviews: Applications from five candidates have been received and interviews will be conducted throughout a two day schedule. The first scheduled date will be July 24, 2013. The second date will be July 31, 2013. The hours will be from 4pm to 6pm. Several board members (six) will be present to conduct these interviews.

Adjournment: A motion to adjourn was made by A. Bastert with K. Andrews seconding. Motion carried.

The next Health Department Board Meeting will be held August 22, 2013, at 5:30pm.



Edward J. Owen, President



Date