

Hancock County Health Department

Board Meeting Minutes

Thursday, February 14, 2013

Board Members Present: Karen Andrews, Atty L. Joe Smith, MD
Andy Bastert Denise Yuskis
Edward Owens Mark Strobe, MD
Dale Quimby, DDS Jeanne Schell
Deb Althide

Board Members Absent: Susie Eddington
Nancy Krekel

Others Present: Teresa Beeler, Administrator
Judy Johnson
Diana Shults, RN

The Board Meeting was called to order at 5:35 by E. Owens, Board President.

Minutes and Reports: The minutes of the December 13, 2012 meeting were read and approved by all members present. D. Yuskis made a motion for approval; M. Strobe, MD seconded; Motion carried. Financial report was reviewed. It was suggested that the board see the allocations and breakdown of disbursements of grants received by the Health Department at the next Health Board Meeting. Also job descriptions were asked to be seen for all personnel of the Health Department for the next Board Meeting. A total of \$10,000 is owed to the County Board for insurance premium. This is for the months of December (2012) and January (2013). A motion to appoint a committee to design a standard financial packet to present to the Health Board each meeting was made by A. Bastert; J. Schell seconded; Motion carried. Roll call vote was held: 8 yea; 0 nay; 2 absent. A motion to approve the financial report was made by D. Yuskis; K. Andrews seconded; motion carried. Roll call vote was held: 8 yea; 0 nay; 2 absent.

Bylaw changes were reviewed with a motion to go with the County Board auditors (Gray Hunter Stenn LLP) and approve proposed Article changes with the exception of Article IV (4.02 Add electronic/online voting language), which will be omitted. Motion to approve was made by D. Yuskis; M. Strobe seconded; motion carried. Roll call vote was held: 8 yea; 0 nay; 2 absent. There was discussion on the amount of money the County Board contributes for health insurance for the Health Department. There was discussion of the fee increase for inspections and licensing, and whether it should have been done with board approval first. It was determined that the fees should not have been raised without the approval from the County Board. The Health Board will review the ordinance and make a recommendation to the County Board for rate hikes at a future meeting.

Termination policy was discussed and a motion to form a committee to make recommendations for a Termination Policy was made by A. Bastert; K. Andrews seconded; motion carried. Roll call vote was held; 8 yea; 0 nay; 2 absent.

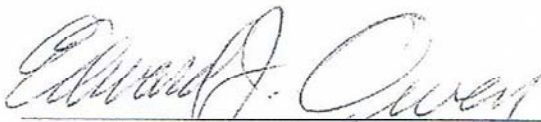
New Business: Laboratory work was again discussed. Two employees (Judy Johnson, Diana Shults, RN) from the Health Department presented to the board information regarding the switch from Lab Corp to the Carthage Hospital for all lab work done at the Health Department. Not only were the costs going to be considerably more than expected on some of the more frequent tests performed at the Health Department, but some of the tests sent to the hospital for testing wouldn't be done there. They would be sent out to another lab for analysis, which would end up in delays to physicians with reports, etc. But more importantly after speaking with Medicare, it was determined that because the pricing for tests for patients from the Health Department would be different than what would be charged for patients at the hospital, that both the hospital and the Health Department would be in jeopardy of losing their Medicare license. It was decided to table this for now and visit it at the next board meeting.

A motion to go into Executive Session at 7:05pm to discuss personnel was made by A. Bastert; K. Andrews seconded; Motion carried. A motion to exit Executive Session at 8:00pm was made by J. Schell; M. Strobe seconded; Motion carried.

Board Training: E. Owens reminded the Board of the requirements to complete the on-line training for both the Open Meeting Act and Freedom of Information Act. This is to be done each year.

Next Board Meeting: Because the last couple of board meetings had been quite lengthy it was decided to meet next month, March 14, 2013 at 5:30pm.

Adjournment: A motion for adjournment was made at 8:05pm by D. Quimby; A. Bastert seconded; Motion carried.



Edward J. Owen, President



Date