

**BOARD OF HEALTH MINUTES
HANCOCK COUNTY HEALTH DEPARTMENT
March 10, 2011**

Board Members Present:

Edward J. Owen	Dale C. Quimby, DDS	Esther Sellars
Donna Bruenger	L. Joe Smith, MD	Andy Bastert
Dennis Coventon, DO	Nancy Krekel	

Board Members Absent: Stanley L. Tucker, Atty Deb Althide Thomas J. Scheetz

Others Present: Teresa Beeler, Administrator
Karen Gronewold, Administrative Assistant

The Board Meeting was called to order at 5:33 p.m. by E. Owen, Board President.

Minutes & Reports: The minutes of the February 17, 2011, Board Meeting were approved by all members present. Dr. Quimby made the motion for approval; Dr. Smith seconded; motion carried. Dr. Quimby made the motion for approval of the Administrator's report and Finance report, Dr. Coventon seconded; motion carried.

Financial Status: T. Beeler gave an overview, stating the Department has received some State payments within the last week, however, there is still a sizable amount due the Department. Usually county tax payments are paid to HCHD in July but may come as early as June. When asked about contingency plans to cover financial shortfalls, T. Beeler is looking into anticipated tax warrants, if cash flow becomes a problem. Questions arose as to what programs to keep and what programs to cut or downsize. Furlough days were also discussed as a possibility. T. Beeler is keeping a close watch on the numbers and activity of each department at this time. Dr. Quimby made the motion for T. Beeler to proceed with tax anticipation warrants not to exceed \$145,000 and to be authorized as the signer when needed; Dr. Coventon seconded; motion carried. The new auditors will be coming soon for a pre-audit/overview of the Health Department.

Update: T. Beeler reported the Health Department door locks have been re-keyed as directed. A. Bastert reported he had received a phone call from a disgruntled employee; he stated he just listened. Discussion followed. The Board agreed to contest the filing for unemployment, as the termination was justified for breach of suspension. J. Bennett is doing food inspections on a minimal basis, and Home Health scheduling has been covered by another staff member and is working well at this time. The new Home Health Director has started work and is both reviewing policies and making home visits with RN's and CNA's.

**NEXT BOARD MEETING:
Thursday, May 12, 2011
5:30 p.m.**

Adjournment: There being no further business, A. Bastert made the motion to adjourn at 6:15 p.m. and Dr. Coventon seconded; motion carried.

Edward J. Owen, President

Date