

**BOARD OF HEALTH MINUTES
HANCOCK COUNTY HEALTH DEPARTMENT
December 10, 2009**

Board Members Present: Dennis Coventon, DO Esther Sellars
 Thomas J. Scheetz Edward J. Owen
 Donna Bruenger Deb Althide
 Debbie Limkemann Andy Bastert
 L. Joe Smith, MD

Board Members Absent: Max A. Rodeffer, DMD

Others Present: Teresa Beeler, Administrator
 Karen Gronewold, Administrative Assistant

The Board Meeting was called to order at 6:35 p.m. by E. Owen, Board President.

Minutes & Reports: The minutes of the October 8, 2009, Board Meeting and the monthly reports were approved by all members present. T. Scheetz made the motion for approval of the minutes and A. Bastert seconded; motion carried. T. Scheetz made the motion for approval of the reports and D. Althide seconded; motion carried.

Administrative Update: T. Beeler reported we have advertised for a dental assistant, due to a resignation for family reasons. We have filled a billing/code position, due to an employee taking another job. We have also advertised for a Home Health CNA, as we have a 30-year CNA retiring at the end of this year. At this time, T. Beeler is interviewing for a Clinical Supervisor, as this position has been open for several years. Thus far, eight have been interviewed, and one more is scheduled. After much discussion regarding the hiring of the Clinical Supervisor, A. Bastert made the motion to approve hiring, as well as discontinuing furlough days effective December 1, 2009. D. Limkemann seconded; motion carried.

H1N1 Update: T. Beeler reported that we have approximately 4,500 doses of H1N1 vaccine available, and the CDC has just released the use of this vaccine to the public.

State Funding: At this time, the State of Illinois is still behind on payments. There has been no funding/payment information forthcoming at this time. Employee pay raises were discussed and will be revisited contingent on State monies available at a later date.

Board Nomination: E. Owen stated he had found someone agreeable to replace W. Rasmussen on our Board. This name has been passed on to D. Walker, County Board Chairman. The County Board will be asked to approve this person.

Transportation: T. Beeler informed the Board that she had received the transportation paperwork from the County Board, and this has been mailed to WIRC. With this being finalized, transportation could start as soon as February 2010.

**NEXT BOARD MEETING:
Thursday, February 11, 2010
5:30 p.m.**

Adjournment: There being no further business, A. Bastert made the motion to adjourn at 7:30 p.m., T. Scheetz seconded; motion carried.

Edward J. Owen, President

Date

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