

**BOARD OF HEALTH MINUTES
HANCOCK COUNTY HEALTH DEPARTMENT
February 17, 2011**

Board Members Present: Edward J. Owen Esther Sellars
 Nancy Krekel Dale C. Quimby, DDS
 Donna Bruenger Stanley L. Tucker, ATTY
 Thomas J. Scheetz Deb Althide

Board Members Absent: Dennis Coventon, DO L. Joe Smith, MD
 Andy Bastert

Others Present: Teresa Beeler, Administrator
 Karen Gronewold, Administrative Assistant
 John C. Faulhaber, CPA
 Carol Brower, RN
 Laurel Gillespie, RN

The Board Meeting was called to order at 5:30 p.m. by E. Owen, Board President.

Annual Audit Report: John C. Faulhaber, CPA, was present to explain the Health Department Audit Report ending June 30, 2010. All significant transactions have been recognized in the financial statements in the proper period. It was noted that Home Health and Dental were down financially. There were no transactions entered into by the Health Department during the year for which there was a lack of authoritative guidance or consensus. Copies of the Annual Audit Report were given to the Board members and, should they have any questions, there were invited to call or stop by his office, and he would be available to discuss any concerns. John and Debbie Faulhaber will no longer be doing audits, in fact the Health Department is their very last one. T. Scheetz made the motion to approve the Annual Audit Report; D. Althide seconded; motion carried by all present.

Minutes & Reports: The minutes of the September 9, 2010, Board Meeting were approved by all members present. D. Bruenger made the motion for approval; N. Krekel seconded; motion carried. T. Scheetz made the motion for approval of the Administrator's report and finance reports, E. Sellars seconded; motion carried.

Home Health Annual Report – Advisory Committee: Information from the past fiscal year, 07/01/2009-06/30/2010, was presented by Teresa Beeler, Administrator. Patient statistics were included in the documentation. Total skilled nursing visits in FY2009 were 3,598 and in FY2010 there were 3,388. Patient numbers noted in FY2009 were 278 and in FY2010 there were 288. Currently there are four Home Health RN's and five CNA's making in-home visits.

Health Insurance: The County Health Insurance was discussed. After reviewing the increase in premiums, it was the consensus of the Board members that no compensation could be offered at this time due to the current financial situation.

Executive Session: At 7:45 p.m., T. Scheetz made the motion to enter Executive Session to discuss personnel issues; D. Althide seconded; motion carried by all present.

Regular Session: 8:35 p.m., T. Scheetz made the motion to adjourn Executive Session and return to Regular Session; D. Bruenger seconded; motion carried by all present.

Personnel: First, it was the decision of the Board members to uphold/support the Personnel Committee's decision regarding the employee grievance. Second, it was their decision to terminate one employee and to allocate appropriate disciplinary action in writing for the second employee. Third, at the Board's directive, T. Beeler will initiate having the building locks re-keyed with a limited number of keys. D. Bruenger made the motion to uphold these decisions; N. Krekel seconded; motion carried by all present.

**NEXT BOARD MEETING:
Thursday, March 10, 2011
5:30 p.m.**

Adjournment: There being no further business, S. Tucker made the motion to adjourn at 8:45 p.m. and Dr. Quimby seconded; motion carried.

Edward J. Owen, President

Date