

HANCOCK COUNTY HEALTH DEPARTMENT

BOARD MEETING MINUTES

January 16, 2014

5:30 p.m.

Board Members Present: Karen Andrews, Atty L. Joe Smith, MD
Nancy Krekel Mark Strope, MD
Edward Owen Denise Yuskis
Dale Quimby, DDS

Board Members Absent: Deb Althide Andy Bastert
Jeanne Schell

Others Present: Amy McCallister, Administrator
Mokihana Jensen, Finance Director

Board President, Nancy Krekel, called the meeting to order at 5:30 p.m.

Minutes: Board Minutes for the December 19, 2013, meeting were read. A motion to approve the minutes was made by Dr. Strope with E. Owen seconding; motion carried.

Reports: The administrative report was given by A. McCallister. The financial report was given by M. Jensen. A motion to approve both the Administrator's report and the financial report was made by Dr. Strope with D. Yuskis seconding; motion carried.

Old Business: A meeting of the Personnel Committee will be held January 22, 2014. That committee consists of Board members: J. Schell, A. Bastert, L. Joe Smith, and D. Althide.

New Business:

- (1) The Financial Director advised that the Wellness Program has lost approximately \$55,000 in the last five months. After discussion, a motion was made by K. Andrews regarding the issue of whether the Health Department keeping the Wellness Program is economically feasible or advisable should be studied by the Finance Committee with recommendations to follow. D. Strope seconded this motion; motion carried.
- (2) The Administrator reported the amount of \$105,000 that the County Board mistakenly paid to the Health Department has to be repaid over a five-year period in increments set forth by Gray Hunter Stenn, LLP, at no interest. A motion was made by M. Strope to pay increments of \$25,000 per year until paid, with K. Andrews seconding; motion carried.
- (3) The Administrator also noted that a Tax Anticipation Loan is available to the Department up to \$175,000 for a term of nine months at .30% interest on the amount drawn.
- (4) The Administrator presented comparisons of environmental health program fees with other counties and found our fees are generally much lower. She presented fees (for the Food Safety

Program, Sewage Program, and Water Program) that were much more in accord with other counties. (See below) After discussion, it was agreed that these fees should be included in new ordinances. The Administrator informed the Board that the Annual Report will be presented at the February meeting. The time frame for the Annual Report will be July 1, 2012, to November 30, 2013, because the Health Department fiscal year changed.

Executive Session: A motion to enter Executive Session at 7:05 p.m. was made by M. Strope with D. Yuskis seconding; motion carried. A motion to exit Executive Session at 7:30 p.m. was made by D. Quimby with M. Strope seconding; motion carried.

Adjournment: A motion to adjourn was made by M. Strope with Dr. Quimby seconding; motion carried.

Next Scheduled Board Meeting: Thursday, February 20, 2014 at 5:30 p.m.

Nancy Krekel

 Nancy Krekel, President

2-20-14

 Date

Service	Current Fee	Fees Charged in 2013	2014 Fee	2016 Fee
High Risk	75	200	125	175
Medium Risk	50	150	100	150
Low Risk	35	100	85	135
Pre Operational Fee	0		125	125
Temporary Event Per Event Fee	10	10	15	15
Temporary Event Fee Per Year	25	25	75	75
Reinspection Fee For The Second Time	0		50	50
Reinspection Fee For The Third Time	0		75	75
Reinspection Fee For The Fourth Time	0		100	100
Renewal Fee If 15 Days Late	0		25%	25%
Renewal Fee If 30 Days Late	0		50%	50%
Sewage Permit	75		125	125
Well Permit	100		150	150
Water Testing	25		30	30
Real Estate Inspection				
Well	50		75	125
Septic	125		175	225
Both	150		200	250
Tanning Facilities	100		100	100