



**Personnel Handbook:** S. Tucker, Atty., reviewed our Personnel Handbook and suggested the paragraph below be added following “Hancock County Health Department is an “At-Will” employer”. The Board read page 3 in question and agreed to insert the suggested addition:

“This manual does not constitute a contract with any employee and should not be construed as such. Compliance with this manual is merely a preferred practice method of dealing with employees. Any reference to employee “rights” in this manual is merely a reference to preferred procedures and does not create any “rights” in any employee. All employees are “at-will” employees unless they have a written contract. The Administrator and administration staff and supervisors of the Department may elect not to follow the procedures provided for termination that are set forth in this manual and impose an immediate termination.”

In addition to the above, it was decided to remove ‘Physical Well Being’ from the guideline qualifications for selection. Dr. Rodeffer made the motion approve the removal and add the paragraph as suggested; D. Linkemann seconded; motion carried.

**IBCCP Lead Agency:** The reason for Adams County rescinding their leadership in the IBCCP Program was questioned. T. Beeler stated they had used their administrative dollars, and even though they had clinic dollars left, they were unable to continue. We will take over for them and join their consortium in the leadership role. This will mean gaining eight times our current grant dollars. Some of these dollars will be paid directly to medical providers. We will need to hire one staff person to help oversee this program and to shift around some in-house positions.

**Telephone Update:** E. Owen questioned the telephone system. T. Beeler stated the system is much better since updating. The work has been completed, and we have not had the complaints as before. The Emergency Response Grant paid for the update.

**Electronic Recycling:** The County Electronic Recycling at the Highway Garage is free to individuals, with a \$5.00 charge per item to businesses. D. Walker is asking the Health Department for a \$1,200 payment to this project, which we gave once before in 2008. The City of Carthage contributes \$1,000 and the County \$4,000. S. Tucker made the motion to pay the \$1,200; Dr. Rodeffer seconded; motion carried.

**NEXT BOARD MEETING:**

**Thursday, August 12, 2010**

**5:30 p.m.**

**Adjournment:** There being no further business, Dr. Rodeffer made the motion to adjourn at 8:15 p.m., S. Tucker seconded; motion carried.

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Edward J. Owen, President

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Date

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