

Hancock County Health Department

Meeting Minutes

Thursday, October 28, 2016

Opening

The regular meeting of the Hancock County Health Department was called to order at 5:32 pm on Thursday, Oct. 28, 2016, in Carthage Il. by Nancy Krekel.

Present:

Karen Andrews
Andy Bastert
Karen Beeler
Monica Crim
Nancy Krekel
Edward Owen

Dale Quimby
Jeanne Schell
L. Joe Smith
Mark Strobe
Denise Yuskis

Absent:

Others Present: Amy McCallister, Administrator and Tasha Speers, Director of Finance

Approval of Minutes:

Board Minutes for the Thursday, July, 2016 meeting were read. A motion to approve the minutes was made by M. Strobe with K. Andrews seconding. Motion was carried.

Reports:

Administrator's Report/Fiscal Report

-Frontier-has not been billing us correctly for months now and we are looking to switch companies

-Aged payables-everything is in 0-30 days except a few provider bills for Susan G. Komen and IBCCP

-Credit Card Machines-we are able to do away with our credit card machines and the company that charges us a fee to use their machines because we are able to switch to GovPayNet and that is free to us but charges the customers that choose to pay with a debit or a credit card the convenience fee to use their card.

-Dental expansion and second dentist-we are trying to expand the dental clinic to move the hygienists into the urgent care section of the clinic and have their rooms be used as operatories. We have applied for grants and continue to look for additional funding opportunities to help with the expansion. We are looking for a second dentist so that we can start training another dentist to work alongside Dr. Moon.

-State-federal funded contracts-We are in the same place this year as we were last year with having only our federal grants at this point for the state's current fiscal year.

-GT's Lawncare –took care of our weeds around the building

-Satellite dish taken down-Eagle Technologies took the satellite dish down on the side of the building that Ameren wanted taken down

-Recap of departments-All departments are holding their own except Home Health and we have been making changes in that department and will report back at the January meeting with the progress we have made with that department

-Flu clinic-we had an increase of about 10 people on average at our public flu clinics this year. We continue to give flu shots at the health department while supplies last.

-HR and HIPAA meetings-Amy has attended a HIPAA training meeting and a couple of HR meetings in the past few months.

Unfinished Business: None.

New Business:

- a. Election of 2016-2017 BOH officers was discussed, All officers agreed to remain in their present positions. A motion was made by M. Strobe with a second by K. Andrews to accept. Motion carried.
- b. 2017 Board of Health Meeting Dates: The Board agreed to continue the quarterly meeting dates. The dates are:
Jan. 26, 2016: April 27, 2017: July 27, 2017: October 26, 2017.
All meetings will begin at 5:30 p.m..
A motion was made by M. Strobe to accept these dates and time with a second by D. Quimby. Motion carried.
- c. 2016-17 Personnel Handbook Update: Removed the policy of using one call-in sick day per quarter. A motion was made by M. Strobe with a second by K. Andrews to accept the change. The motion carried.
- d. 2016-17 HCHD's Budget. The budget was reviewed by the Board. A motion was made by D. Yuskis and seconded by J. Schell to accept the budget. Motion carried.
- e. There were no closed Meeting Minutes to review


Public Comment: There was no public comment

Closed Session: No Closed Session

Adjournment:

A motion to adjourn the meeting at 6:28 pm was made by M. Strobe with a second by M. Crim. Motion carried.

Next Scheduled Meeting: Jan.26, 2017 at 5:30 pm.



Nancy Krekel, Board of Health President