

Hancock County Health Department

Meeting Minutes

Thursday November 19, 2015

Opening

The regular meeting of the Hancock County Health Department was called to order at 5:30 pm on Thursday, Nov.19, in Carthage II by Nancy Krekel, Board President.

Present:

Karen Andrews
Andy Bastert
Karen Beeler
Monica Crimm
Nancy Krekel
Edward Owen
Mark a Strobe
L. Joe Smith
Denise Yuskis

Absent:

Dale Quimby Jeanne Schell

Others Present: Amy McCallister, Administrator, Tasha Speer, Director of Finance, and Jana West-Predmore, Dental Director

Approval of Minutes:

Board Minutes for the Thursday, September 17, meeting were read. A motion to approve was made by M. Strobe with K. Andrews seconding. Motion was carried.

Reports: Fiscal Report

- **Income Statement and 2014-2015 recap** – Explained why the income statement did not look as good as it did the prior month. A lot of vaccines were ordered for flu shots and the payments are just now starting to come in. Also there was an issue with Home Health billing regarding getting a new server and the ICD-10 codes. Billing is now underway.
- Amy and I have been working with Home Health Director to resolve old billing issues in that department.

- Amy and I have been working with and attending the County Board's Finance Committee meetings regarding insurance. Information has been supplied to this committee to help them make an informed decision about the County health insurance plan. Calculations as to what would qualify as affordable health insurance was also provided.

Administrator Report

- The health department became an in-network provider with Coventry as of November 1, 2015.
- Melita and Jessica have been doing food inspections in the county and that has been going well.
- We will be looking at other income sources in 2016 for the health department

Dental Report : Hancock County Dental Center

Urgent Care

In an effort to provide dental services most appropriate for the needs of our current patients and potential patients, the Hancock County Dental Center constantly evaluates treatment needs and office operations.

Since 2006, the Dental Center has improved the health of thousands of patients and consistently increased the scope of services provided. New Patient and Returning Patient numbers have also increased consistently since the Dental Center opened in 2006.

Over the last 10 years, There have been changes in patient needs. Federal and local government has changed. Reimbursement plans-both private and public-have gone through changes as well.

After careful consideration, and in an effort to best address the above-listed factors and needs of patients, the Hancock County Dental Center is expanding such that patients with urgent needs can be seen more quickly.

On October 1, 2015 the Dental Center opened an Urgent Care facility. This was made possible by Dr. Moon donating two reupholstered dental chairs and installing them in two unoccupied clinic rooms.

The primary focus of Urgent Care is to appoint patients 24-72 hours from the time the patient contacts our office. This decreases the wait time for an appointment as much as a month. An Urgent Care appointment consists of a limited exam, any necessary images with the Panoramic imaging system, diagnosis and treatment plan of the problem, and any prescriptions needed. Patients MUST call to make an appointment. We DO NOT accept walk-ins.

This should also reduce the number of patients seeking treatment from primary care physicians or from the emergency room.

In its trial period, Urgent Care has seen 103 patients. No advertising has been completed for this project as of yet. All the patients that have been scheduled and seen thus far are patients that have called the office. Our intent and extent of advertising this service is meetings and or information to local providers and hospital administration.

(Starting January 5,2016) Urgent Care hours are Tuesday - Thursday 8am-3pm. All patients in good standing with the Dental Center are welcome. New patients welcome.

New Business: A. McCallister was nominated to be the Open Meetings Act Designee for the HCHD with a motion by N. Krekel and a second by K. Andrews. The motion carried.

A motion was made to have our BOH meetings quarterly for the coming year. These meetings will begin at 5:30 pm on the 4th Thursday of the month, beginning Jan. 28th, 2016. The 2016 Health and Wellness Coalition and Home Health Advisory meetings will be held on the same dates beginning at 5:00 pm. The motion was made by M. Crimm with a second by M. Strobe. The motion carried.

A motion was made by M. Strobe with a second by K. Andrews to reinstate the current Board of Health Officers. The motion carried.

A motion was made by M. Crimm with a second by M. Strobe to keep the current BOH Committees as in the previous year. The motion carried.

A. McCallister reviewed the Employee Handbook updates with the board members. She sent a copy of the updates to all members of the Board.

Public Comment: There was no public comment

Closed Session: A motion was made by M. Strobe with a second by ~~██████████~~ ^{M. Crim} to go into closed session at 6:15 pm. 

Exited the Closed Session with a role call at 6:29 p.m.

Adjournment:

A motion to adjourn the meeting at 6:30 pm was made by M. Strobe with a second by K. Andrews. Motion carried.

Next Scheduled Meeting: Dec. 17, 2015



Nancy Krekel, Board of Health President