

# Hancock County Health Department

## Meeting Minutes

Thursday August 20, 2015

### Opening

The regular meeting of the Hancock County Health Department was called to order at 5:30 pm on Thursday, August 20, in Carthage II by Nancy Krekel, Board President.

### Present:

Karen Andrews  
Monica Crimm  
Nancy Krekel  
Jeanne Schell

L. Joe Smith  
Mark Strope  
Denise Yuskis

### Absent:

Andy Bastert  
Karen Beeler

Edward Owen  
Dale Quimby

**Others Present:** Amy McCallister, Administrator and Tasha Speer, Director of Finance

### Approval of Minutes:

Board Minutes for the Thursday, May 21, 2015 meeting were read. A motion to approve was made by M. Strope with J. Schell seconding. Motion was carried.

### Reports:

#### Administrator and Fiscal Report-August 20, 2015

#### **Administrator and Fiscal Report for August 20, 2015**

- I would like to welcome Tasha Speer to the meeting tonight. Tasha will be transitioning to the Finance Director position as soon as her current position is has been filled and trained in the Dental Center. Currently Tasha is doing training on Fridays with Kathy from the McDonough County Health Department. Tasha and I have met during the week on occasion while she is in the Dental Center.
- I attended the July County Board meeting to listen to Jeff McPherson's audit report. Jeff discussed the findings of the audit that was in the audit document.

- We had adjustments to make to our accounting system for the last fiscal year and this fiscal year. Kathy and Tasha have made the adjustments for the last fiscal year. They will be making the recommended adjustments from the auditors to this fiscal year tomorrow.
- I received the invoice from the auditors for our audit. I called Cary Grey regarding the invoice because it had the single audit fee on the invoice. I went to the County's Finance Committee meeting last Thursday to discuss the single audit charge. At that meeting Donna from CIRMA was present to conduct an HR audit of our personnel files.
- Update on the effects of not having a budget on Illinois health departments.
- A motion to approve the reports was made by M. Strobe and a second by K. Andrews. The motion carried.

**New Business:** The board reviewed the FY 2016 HCHD's Budget which will then be presented to the County Board for approval. A motion to accept this was made by D. Yuskis and a second by M. Strobe. The motion carried.

A motion was also made by D. Yuskis with a second by K. Andrews to approve the HCHD's Tax Levy request to the County Board. This motion carried.

**Public Comment:** There was no public comment

**Closed Session:** A motion was made by M. Strobe with a second by K. Andrews to go into closed session at 6:00 pm.

**Adjournment:**

A motion to adjourn the meeting at 6:06 pm was made by M. Strobe with a second by K. Andrews. Motion carried.

**Next Scheduled Meeting:** Sept 17<sup>th</sup>, 2015.

Nancy Krekel 9-17-15  
Nancy Krekel, Board of Health President