

Hancock County Health Department
Board Meeting Minutes
December 18, 2014

Board Members Present: Jeanne Schell Karen Andrews, ATTY
Andy Bastert L. Joe Smith, MD
Edward Owen Karen Beeler
Nancy Krekel Dale Quimby, DDS
Denise Yuskis

Board Members Absent: Monica Crim, APN Mark, Strope, MD

Others Present: Amy McCallister, Administrator

Board President Nancy Krekel called the meeting to order at 5:32 pm.

Board Minutes:

Board Minutes for the November 20th meeting were read. A motion to approve the minutes was made by A. Bastert with E. Owen seconding. Motion carried.

Reports:

Fiscal: Presented by Amy McCallister in the absence of Mokihana Jensen

Cash Flow Report- FY 14-Cash Flow was down due to catching up on past due bills. Also due to not receiving one of our major yearly grants, the Local Health Protection Grant which funds much of what Jeff Bennett takes care of with Environmental Health issues and the Communicable Disease program.

Income Statement- FY 14- In the past fiscal year we have increased revenue and decreased expenses enough to show a Net Income of just over \$131,000. As long as we can continue this trend we should be able to increase employees' hours slowly and get the Health Department back to where it was a few years ago. This also exceeds the amount projected in last year's budget by more than double.

Income Statement for the last month- The Local Health Protection Grant is usually in by now. That is a \$63,201 grant. It is projected to be deposited into our account on December 19, 2014.

Aged Payables-Still holding at about \$47,000 due to paying down our balance with McDonough District Hospital and waiting on IBCCP payments to pay off those bills that get incurred in the month but then need to be submitted for reimbursement which usually takes a couple of months for those reimbursements to come in once they are tallied and submitted.

Transaction Report-Details all checks written since the last board meeting.

Financial Status-Home Health billing is behind. We are hiring a billing company that is going to help us find all unpaid Medicare claims and rebill them for us.

Administrative:

Annual Report-We are working on the Annual Report again. The report is due 90 days after our fiscal year ends. Our fiscal year ends on November 31 each year.

V-Stone Conversion-We had Cornerstone and Eagle Technologies in last week to help with our conversion of Cornerstone to V-Stone. They brought us 6 new towers, printer, keyboards, and mice. They left us monitors, towers, etc. They did take back items that were broken and the Cornerstone Server.

Computers-Eagle Technologies has been on-site to help with computer issues, updates, etc.

TFTC (Ticket for the Cure) Activity Challenge-January 11-April 4, 2015-we are looking for at least 100 participants.

Coventry- We are looking into becoming a Coventry provider since that is the new health insurance offered to county employees.

IPC/Navigator-Janet is here and working on enrolling individuals into insurance.

New Business:

IPLAN:

The board reviewed the IPLAN Community Health Needs Assessment. A motion was made to approve by D. Quimby and seconded by K, Andrews. Motion carried.

Personnel Handbook:

Changes to the Personnel Handbook were also reviewed. Motion to approve the changes was made by A. Bastert and seconded by D. Quimby. Motion carried.

Adjournment:

A motion A motion to adjourn the meeting at 6:20 pm was made by K. Andrews and seconded by E. Owens

Next Scheduled Board Meeting: **January 15, 2015 at 5:30pm.**

Nancy Krekel
Nancy Krekel, President

1/20/15
Date